

# Longmont All Star Jazz Band Student Handbook

[www.lasjb.com](http://www.lasjb.com) | @\_lasjb\_ | [contactus@lasjb.org](mailto:contactus@lasjb.org)

*Revised: October 10th, 2025*

## —Purpose—

The Longmont All-Star Jazz Band (*LASJB*) is a 501(c)(3) non-profit organization of high school student musicians from the Boulder and Weld County area. Our goals are to provide a fun, high-quality, professional, and educational experience playing in a large jazz ensemble setting for high school musicians while delivering an invigorating atmosphere for local students to create and improvise music while aiming to increase the sense of community in the local area by participating actively in local events.

## —Membership/ Eligibility—

The All Stars are open to ALL high school (*9th—12th grade*) musicians of the St. Vrain Valley School District (*SVVSD*), Boulder Valley School District (*BVSD*), or any homeschooled high school students living within Boulder and Weld Counties within the state of Colorado. The music director will determine entrance into the group and chair placements based on an audition.

All personal information of students and their families collected will be used only for internal purposes of the LASJB and will not be released except with the member's permission, except for personnel lists on concert programs and other publicity materials for the group.

## —Student Expectations—

Being a member of the Longmont All-Star Jazz Band means that we expect you to bring the best version of yourself to rehearsals and gigs at all times while learning more about the American musical artform of jazz. Students are expected to bring their own music stand and the following to all rehearsals and performances:

- Saxophonists: any necessary doubles (*i.e. Soprano Sax, Flute, Clarinet, Bass Clarinet*)
- Trumpets: Bucket, Cup, Plunger, Harmon, and Straight Mutes
- Trombones: Bucket, Cup, Plunger, and Straight Mutes
- Guitar: All necessary patch cords, effects, and amps
- Piano: All the required patch cords, effects, and amps
- Bass: All necessary patch cords, effects, and amps
- Drum Kit: cymbals, bass drum pedal, sticks, brushes, and mallets
- Everyone: pencil, metronome, tuner, and all other required instrument-specific materials

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## —Attendance—

Students are expected to:

- Attend rehearsals regularly
- Be present at dress rehearsals
- Notify their section leader and music director of anticipated and unexpected absences for rehearsals and/ or performances

See the calendar on page or in the “Member Portal” at: [www.lasjb.org](http://www.lasjb.org)

## —Student Liaison Roles & Responsibilities—

The student liaison is a student-voted member of the ensemble who serves as a point of contact for students at all board meetings for the organization. This provides the elected student a leadership-enhancing and resume-boosting opportunity outside of the ensemble.

Your 2025 - 2026 student liaison is: Collin Toepfer - Frederick High School (*Saxophones*)

## —Membership & Dues—

Dues for members are set by the Board of Directors and are subject to change by a majority vote of the Board. The current 2025-2026 dues to be a member in good standing are \$200 per year, to be paid to: Longmont All Star Jazz Band, either in one payment in September of each year, in two payments of \$100 due in September and in January, or \$50 per financial quarter. For all new students, there is a \$25.00 registration fee, required with your first payment which includes your All Star T-Shirt.

## —Music Stand Rental—

Music stands are available to rent to students for usage at rehearsals and performances. A \$30.00 fully refundable deposit is needed to obtain a music stand. The deposit is refunded if the music stand is returned to the ensemble in the condition it was loaned. If the music stand is returned damaged, or is not returned, we will keep that \$30.00 deposit.

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## —Section Seating—

Section leaders (*Alto Sax. 1, Trumpet 1, Trombone 1, & Drum Set*) will be appointed by way of the results of each audition at the start of every school year in August. Auditions will be held before the music director & at least two Board members. Once made by the director before the first concert, appointments will normally be for the remainder of the concert season, except in cases of extended absences due to illness or other emergencies, or departure from the band.

Appropriate seating will be assigned by the director in consultation with the section leader, taking into consideration the outcome of any auditions, the judgment of the appointed section leader, and the preferences of individual players within the section.

Within the “*Member Portal*” on our website, a stage plot for seating/ setup is visible for all and will be in all instrument folders at all times.

## —Responsibilities of Section Leaders—

Section leaders are expected to observe the rehearsal schedule and not miss more than two rehearsals in preparation for each concert. Will bring a good attitude to rehearsals and create a positive environment for their fellow section mates & the band. Will confer with the musical director on sectional changes and interpretation of the music.

## —Sheet Music & Folders—

Sheet music will be organized within the allocated folders alphabetically, where “A-M” is stored on the left-hand side of the folder, and “N-Z” is on the right-hand side of the folder. The digital library will be maintained alphabetically in this format: “Song Title” (Arranger) - Part Name.pdf

All physical forms of the sheet music are the property of the Longmont All Star Jazz Band, and should always be treated with respect and care, like it is your own. Physical sheet music will always be provided at rehearsals and performances for students, but all practicing outside of rehearsals must be from the digital library or photocopies of the physical copies.

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## —Performance Attire—

Concert attire for all indoor concerts:

- NO hats
- LASJB T-Shirt
- Black dress pants/ slacks or past-the-knee dresses (*no sweatpants*)
- Black socks
- Black dress shoes/ flats

Concert attire for all outdoor concerts:

- Appropriate baseball caps are allowed
- LASJB T-Shirt
- Black, denim, or khaki shorts that go to your knees/
- Black dress shoe

Additional/ replacement All Star T-Shirts are available on a pre-order basis for \$20.00.

## —Resolution of Complaints—

Students who have concerns about any aspect of their participation in the band or who are experiencing conflict with another member(s) should contact the music director or an elected member of the Board to address the issue. Such discussions with Board members are considered confidential, and the board will attempt to resolve any issues privately.

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## —Auditions—

All students must schedule an audition with Doug Carmichael between September 13th, 2025 and October 10th, 2025 to be placed into the ensemble accordingly. Any students interested and capable of submitting recordings in place of a scheduled in-person audition have the week of October 1st, 2025 to complete, and email them to [contactus@lasjb.org](mailto:contactus@lasjb.org).

### **-Saxophones, Trumpets, and Trombones-**

- Excerpt #1: “Work Song” by: Cannonball Adderley (Concert Key: F minor)
  - 1st Chorus: Play the melody | 2nd Chorus: Improvise
- Full- Range Scales
  - Concert Eb Major | Concert Eb Melodic Minor
- Sight Reading

### **-Guitar-**

- Excerpt #1: “Work Song” by: Cannonball Adderley (Concert Key: F minor)
  - 1st Chorus: Play the melody | 2nd Chorus: Comp | 3rd Chorus: Improvise
- Full- Range Scales
  - Concert Eb Major | Concert Eb Melodic Minor | Chromatic Scale
- Sight Reading

### **-Piano-**

- Excerpt #1: “Work Song” by: Cannonball Adderley (Concert Key: F minor)
  - 1st Chorus: Play the melody | 2nd Chorus: Comp | 3rd Chorus: Improvise
- Full- Range Scales
  - Concert Eb Major | Concert Eb Melodic Minor | Chromatic Scale
- Sight Reading

### **-Bass (Upright and/ or Electric)-**

- Excerpt #1: “Work Song” by: Cannonball Adderley (Concert Key: F minor)
  - 1st Chorus: Play the melody | 2nd Chorus: Comp | 3rd Chorus: Improvise
- Full- Range Scales
  - Concert Eb Major | Concert Eb Melodic Minor | Chromatic Scale
- Sight Reading

### **-Drum Set/ Aux. Percussion-**

- Excerpt #1: “Work Song” by: Cannonball Adderley (Concert Key: F minor)
- Full- Range Scales
  - Concert Eb Major | Concert Eb Melodic Minor | Chromatic Scale
- Sight Reading

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## —Calendar & Events—

All times, dates, and locations listed below are official booked rehearsals, performances, and masterclasses that students are required to attend. Please refer to the student handbook regarding the policies for excused & unexcused absences. Find a Google Calendar version of this calendar [HERE!](#)

Some dates and times are subject to change so please check your email regularly.

DATE	TIME	EVENT
10/01/25	<b>AUDITIONS!</b>	<b>Schedule an audition with Doug Carmichael!</b>
10/13/25	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
10/27/25	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
11/10/25	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
11/17/25	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
12/08/25	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
12/13/25	3:00pm - 3:30pm	<i>Longmont Concert Band Holiday Bazaar Performance</i>
12/14/25	7:00pm - 9:00pm	<i>10th Annual "Merry Christmas Baby" @ <a href="#">Nissi's</a></i>
01/01/26	<b>COMBO AUDITIONS</b>	<b>Schedule an audition with Doug Carmichael!</b>
01/05/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
01/19/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
01/26/26	5:00pm - 7:00pm	*Masterclass with Doug Carmichael @ <a href="#">LPUMC</a>
02/02/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
02/16/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
02/23/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
03/01/26	7:00pm - 9:00pm	<i>"A Tribute To The Trojan" @ <a href="#">LPAC</a></i>
03/02/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>
03/07/26	5:00pm - 7:00pm	<i>"A Tribute To The Trojan" @ <a href="#">Bricks on Main</a></i>
03/16/26	5:00pm - 7:00pm	Rehearsal @ <a href="#">Longs Peak United Methodist Church</a>

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03/30/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
04/06/26	5:00pm - 7:00pm	*Masterclass with Gabriel Santiago @ <u>LPUMC</u>
04/13/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
04/20/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
04/26/26	7:00pm - 9:00pm	To Be Announced Performance @ <u>LPAC</u>
05/11/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
05/16/26	5:00pm - 7:00pm	Performance @ <u>Longmont Public Library</u>
08/03/26	<b>AUDITIONS!</b>	<b>Schedule an audition with Doug Carmichael!</b>
08/17/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
08/31/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
09/14/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
09/20/26	3:00pm - 9:00pm	<i>"Battle of the Big Bands"</i> @ <u>LPAC</u>
09/21/26	5:00pm - 7:00pm	*Masterclass with Darren Kramer @ <u>LPUMC</u>
10/05/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
10/17/26	5:00pm - 7:00pm	Performance @ <u>Longmont Public Library</u>
10/19/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
11/02/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
11/09/26	5:00pm - 7:00pm	*Masterclass with Gabriel Mervine @ <u>LPUMC</u>
11/16/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
11/30/26	5:00pm - 7:00pm	Rehearsal @ <u>Longs Peak United Methodist Church</u>
12/06/26	7:00pm - 9:00pm	To Be Announced Performance @ <u>LPAC</u>
12/13/26	7:00pm - 9:00pm	<i>11th Annual "Merry Christmas Baby"</i> @ <u>Nissi's</u>

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| **BLUE** - Rehearsal | **RED** - Performance | **GREEN** - Masterclass | **Yellow** - Auditions |

\*All masterclasses are free for LASJB members, a fee is necessary for folks not in the ensemble

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\*\*Dates for honor band auditions, All State auditions, & other non-mandatory performances can be found on the All Stars "Member Portal" at: [www.lasjb.org](http://www.lasjb.org)

## —Photo & Video Release Form—

This form provides documentation to our social media coordinator whether or not you consent to the usage of any photos, videos, or recordings of your student participating in any rehearsals, performances, masterclasses, or any other forms of engagement with the Longmont All Star Jazz Band (LASJB).

Agreeing to the usage of photos and videos of your student does not impact your students participation and engagement as a member of the All Stars. All this document means, is that the Longmont All Star Jazz Band is allowed to use photos/ videos of

Disagreeing with the usage of photos and videos of your student does not impact your students participation and engagement as a member of the All Stars.

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Primary Guardian Name: \_\_\_\_\_

Primary Guardian Phone Number: ( )- -

Primary Guardian Email Address: \_\_\_\_\_

Date: / /20                      Primary Guardian Signature: \_\_\_\_\_

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Student Name: \_\_\_\_\_

Student Phone Number: ( )- -

Student Email Address: \_\_\_\_\_

Date: / /20                      Student Signature: \_\_\_\_\_

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## —Agreement of Terms & Conditions—

Signing below indicates to the Longmont All Star Jazz Band that you have read all of the information stated in the Student Handbook and that you agree to the terms and conditions outlined within the Longmont All Star Jazz Band Student Handbook.

Any negligence or disobedience towards the rules of the organization could result in disciplinary actions, or if multiple offenses are committed, expulsion from the ensemble with a cancellation fee in order to hire a substitute for all performances you will no longer be a part of.

I, \_\_\_\_\_ have read, and understand all of the terms and conditions outlined within the student handbook of the Longmont All Star Jazz Band (LASJB) and that any rule-breaking, hate-speech, or excessive unexcused absences will lead to disciplinary actions and affect your standing within the ensemble.

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Primary Guardian Name: \_\_\_\_\_

Primary Guardian Phone Number: ( )- -

Primary Guardian Email Address: \_\_\_\_\_

Date: / /20                      Primary Guardian Signature: \_\_\_\_\_

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Student Name: \_\_\_\_\_

Student Phone Number: ( )- -

Student Email Address: \_\_\_\_\_

Date: / /20                      Student Signature: \_\_\_\_\_